



Govt. of West Bengal
Office of the District Magistrate & Collector, Uttar Dinajpur
Karnajora, Raiganj, Uttar Dinajpur
Social Welfare Section

Phone: 03523-255028, Fax: 03523-246028, Email: dswoud@gmail.com

No. **401** / DSW (UD)

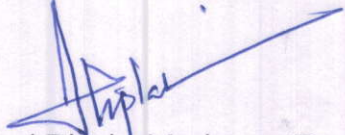
Dated : **22 / 04 / 2022**

NOTICE

Applications as per notification no. 596-SW/O/JJA-25/15 dated 29/01/2019 of the Department of Women & Child Development and Social Welfare, Govt. of West Bengal in the prescribed format are invited from eligible candidates to fill up the contractual post "BENCH CLERK" under Juvenile Justice Board, Uttar Dinajpur: –

I.a)	Name of the Post	:	Bench Clerk
b)	No. of vacancy	:	01 (one)
c)	Age	:	Not less than 21 years and not more than 40 years as on 01/04/2022.
d)	Essential Qualification	:	Higher Secondary.
e)	Category	:	Unreserved
f)	Salary	:	Rs. 14,770/- per month (consolidated).

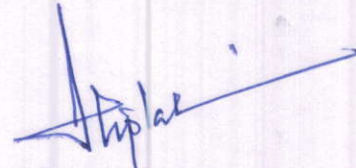
- **Last date and time of submission of application for all posts is 06 / 05/2022 upto 4 p.m.**
- Candidates may apply in the prescribed format, annexed with this notice, attaching the self attested copies of age proof, certificates, mark sheet, testimonials etc. and submit the same by hand at Office of the District Magistrate, Uttar Dinajpur, Raiganj at Karnajora, Pin- 733130 on official working days from 12.00 noon to 4.00 p.m. or send by post addressing to the District Magistrate, Uttar Dinajpur, District Social Welfare Section, Office of the District Magistrate, Uttar Dinajpur, Raiganj at Karnajora, Pin- 733130 and such applications must reach this office latest by 4.00 p.m. on 06/05/2022.
- The written exam will be of 80 (eighty) marks. **Cut off marks** for candidates eligible for appearing computer test will be 40% in written exam.
- The Computer test will be of 10 (ten) marks only for the candidates successful in the written exam. Cut off marks for being successful in Computer Test is 50%.
- On the basis of the marks obtained in Written and Computer test, candidates will be called in 1:5 ratio to appear in Viva Voce Test of 10 marks.
- **Syllabus for Written Test :-**
English, Math, General Knowledge.


Additional District Magistrate (Dev)

&
Chairperson, District Level Selection Committee
Uttar Dinajpur

Copy forwarded for information and wide publicity to:-

1. The Director, Child Rights & Trafficking, Salt Lake, Kolkata-64.
2. The Superintendent of Police, Uttar Dinajpur.
3. The Additional Executive Officer, Zilla Parishad, Uttar Dinajpur.
- 4-5. The Sub Divisional Officer, Raiganj (Sadar) / Islampur, Uttar Dinajpur.
6. The District Programme Officer (ICDS), Uttar Dinajpur.
- 7-15. The Block Development Officer, Chopra / Islampur / Goalpokher-I / Goalpokher-II / Karandighi / Raiganj / Hemtabad / Kaliyaganj and Itahar, Uttar Dinajpur.
16. The District Information and Cultural Officer, Uttar Dinajpur.
17. The Joint Director of Employment, Uttar Dinajpur.
18. The District Informatics Officer, N.I.C., Uttar Dinajpur. He is requested to publish this notice in the district Website of Uttar Dinajpur- www.uttardinajpur.nic.in.
19. Senior PA to the Principal Secretary to the Government of West Bengal, Department of Women & Child Development & Social Welfare, Bikash Bhavan, North Block, 10th Floor, Salt Lake, Kolkata- 700091.
20. CA to the District Magistrate, Uttar Dinajpur.
21. CA to the Additional District Magistrate (Gen.), Uttar Dinajpur.
22. CA to the Additional District Magistrate (SW), Uttar Dinajpur.
23. Office Notice Board
24. Office Copy.



Additional District Magistrate (Dev)
&
Chairperson, District Level Selection Committee
Uttar Dinajpur

APPLICATION FORMAT

Application for the post of 'Bench Clerk' for Juvenile Justice Board', Uttar Dinajpur District.

Name of the Post Applied for: _____

Paste Recent
Passport
size colored
photograph
and sign
across

1.	Name (in capital letters)																																		
2.	Father's / Husband's Name																																		
3.	Communication address with pin code & contact No. and e-mail id.																																		
4.	Permanent address with PIN code																																		
5.	Date of Birth (Proof to be attached)																																		
6.	Age (as on 01 / 04 /2022)																																		
Educational Qualification : (Attested photo copies of Certificates / Mark sheets etc. to be attached)																																			
<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Examination Passed</th> <th>University / Board</th> <th>Year</th> <th>Total Marks</th> <th>Marks Obtained</th> <th>Percentage of Marks</th> </tr> </thead> <tbody> <tr> <td>7.</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>								Sl. No.	Examination Passed	University / Board	Year	Total Marks	Marks Obtained	Percentage of Marks	7.																				
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7.																																			
8.	Qualification on Computer Knowledge : (Attested photo copies of Certificates / Marksheet etc. to be attached)																																		
9.	Working Experience (Attested copies of Certificate to be attached)																																		
10.	Remarks (if any) :																																		

Date:
Place:_____
Signature of the Candidate in full