
Government of West Bengal
Office of the District Magistrate, Uttar Dinajpur.
(Minority Affairs & Madrasah Education)

Memo No. 15 (6) /MA & ME

Dated 06/01/2022

From : The District Officer,
Minority Affairs, Uttar Dinajpur.


To : 1) The Sub-Divisional Officer,
Islampur, Uttar Dinajpur.
2) The Sub-Divisional Officer,
Raiganj, Uttar Dinajpur.
3) – 6) The Executive Officer of Raiganj Municipality / Kaliyaganj Municipality /
Islampur Municipality / Dalkhola Municipality.

Sub : Wide Publication of abridged notice of Walk-in-Interview for engagement of
Recovery Agent of WBMD&FC.

Sir,

Enclosed please find herewith a copy of Abridged Notice along with details of vacancy and
Terms & condition & Annexure-A (BIO-DATA) for walk-in-Interview for engagement of Recovery
Agent of WBMD&FC with a request to take necessary steps for wide publication from your end.
This is for your information & taking necessary action.

Encl: 1) Copy of Abridged Notice of WBMD&FC.
2) Details of vacancy and Terms & condition.
3) Annexure-A (BIO DATA).

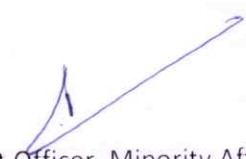

06/01/2022
District Officer, Minority Affairs,
Uttar Dinajpur

Memo No. 15 /1(5)/MA & ME

Dated 06/01/2022

Copy forwarded for information to:-

1. The Managing Director, WBMD&FC (A Statutory Corporation of Govt. of West Bengal),
Amber, DD-27E, Sector-1, Salt Lake City, Kolkata-700 064.
2. The DIO, NIC, Uttar Dinajpur with a request to upload the Abridge Notice in the district web
site.
3. C.A. to the District Magistrate, Uttar Dinajpur.
4. C.A. to Addl. District Magistrate (LR), Uttar Dinajpur.
5. C.A. to the ADM (ZP), Uttar Dinajpur.


District Officer, Minority Affairs,
Uttar Dinajpur

MATTER OF ADVERTISEMENT

**West Bengal Minorities' Development
& Finance Corporation.**

(A statutory Corporation of Govt. of West Bengal)

AMBER, DD-27/E, Salt Lake, Sec-I, Kol-64

Notice

WBMDFC intends to engage some **Recovery Agents** for Goalpukur-I and Islampore Block and Islampore Municipality under Uttar Dinajpur District purely on temporary contract basis (not a Govt. Employment). A walk in interview will be held on 13/01/2022 at 10.00 am at above mentioned address. For details please visit: www.wbmdfc.org, Toll free No.1800 120 2130

Sd/-DOMA, Uttar Dinajpur

No. -

Date :

Details of the vacancy and Terms & Condition

WBMDFC invites application for Recovery Agent on purely temporary engagement on contract basis (not a Govt. Employment).

Eligibility:

- (i) Qualification : a) Minimum Higher Secondary passed.
b) Basic Computer knowledge (i.e. MS Word, MS Excel, Power point, MS Access, internet)
C) Resident of the concerned area where the vacancy exist.
- (ii) Age on 01.01.2022 : Between 20 years to 40 years
- (iii) Community : The applicant must be from minority community (Muslim, Christian, Buddhist, Parsee, Sikh & Jain)

Sl.No	District	Area of Engagement	No of vacancy	Date and venue of Walk-in -Interview
1	Uttar Dinajpur	Goalpukur-I	1	Date of Interview 13.01.2022 - :Venue:- AMBER, DD-27/E, Saltlake, Sector - 1, Kol-64
2		Islampore Block and Islampore Municipality	1	
		Total	2	

A **Walk -in -interview** will be held as mentioned in last column of pre-page. Interested Candidates are requested to report the above mentioned venue along with the following Documents for verification:

1. Bio Data of the Applicant (In proper format Annexure- A)
2. Original Mark sheet of the all Examinations along with one set of self attested photocopy of the above Mark sheets.
3. Original Academic document containing Date of Birth of the Applicant.
4. Original Photo Identity Card (EPIC and Aadhar card) be produced for verification and also submit self attested photocopy of documents at the time of interview.
5. 2 pcs Passport size colour photograph of the applicant.

The applicants whose engagement was earlier terminated are not eligible.

DOMA, Uttar Dinajpur

Annexure- 'A'

BIO DATA

Ref : - Advt. Published in the " _____ " on _____ (date)

For the post of Recovery Agent at

i)

ii)

(Mention the location for which application invited)

1. Name of the Candidate : _____

2. Father's / Husband's Name : _____

3. a) Permanent Address :

Village _____
House No. & Street Name _____
Post Office _____
Block / Municipality _____
Police Station _____
Sub - Division _____
District _____
Pin code _____

b) Present Address :

Village _____
House No. & Street Name _____
Post Office _____
Block / Municipality _____
Police Station _____
Sub - Division _____
District _____
Pin code _____

4. Nationality : _____

5. Contact Mobile No : _____

6. E-mail Address : _____

7. Date of birth : _____

8. Minority Community : _____

(i.e. Muslim, Christian,
Buddhist, Sikh, Parsee & Jain)

9. Academic Qualification :

Name of the Examination	Name of the Board	Year of passing	Division	%

10. Computer
Qualification / Knowledge :

11. Extra Qualification :

12. Working Experience :

13. Do you have driving licence ? :

14. Whether any case pending against you in any criminal court in India? If yes, Please furnish details

15. Whether have you been convicted by any court of law?.
If yes, Please furnish details

Name of two respectable persons of your locality with mobile number who know you.

1. Name and address:.....

Phone No. :.....

2. Name and address:.....

Phone No. :.....

Certified that all the above statements furnished here above are true and correct to the best of my knowledge. For furnishing false information or suppression of fact by me, will liable for action as per law.

Date:

Place:

(Full Signature)